

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, August 12, 2024

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, August 12, 2024 with the following members present: President, Norma Hernandez; Vice President, Ramon Garza; Secretary, Linda Clark Sherrard; Trustees: Noe Esparza, Jose Jimenez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Trustee, Adrian Stephens was absent.

EXECUTIVE SESSION: At 5:35 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
 - 1. Consider Board Member responsibilities.
 - 2. Consider Superintendent responsibilities.
 - 3. Consider approval of the employment of contractual personnel as presented.

At 5:58 p.m., Mrs. Hernandez announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mrs. Hernandez called for a motion to approve the employment of contractual personnel.

A motion was made by Noe Esparza and seconded by Ramon Garza. The motion passed with a vote of 6-0-0.

PUBLIC HEARING: At 5:59 p.m., Mrs. Hernandez called the Public Hearing to order and introduced Mrs. Holli Malloy, Assistant Superintendent for Academic Support, provided the Annual Performance Report of the District's Optional Flexible School Day Program for the 2023-2024 school year. She will review the purpose of the program and the application for the 2024-2025 school year. This is a Texas Education Agency requirement. The Public Hearing was adjourned at 6:01 p.m.

REGULAR MEETING: At 6:02 p.m., Mrs. Hernandez called the meeting to order. Norma Hernandez opened the meeting with a prayer, North Shore Senior High School Airforce JROTC presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

- A. Public Comment for Posted Agenda Items**

There were no public comments for posted agenda items.
- B. Public Comment for Non-Agenda Items**
 - Dr. John Moore, Galena Park ISD Superintendent delivered a public comment where he presented Mr. Noe Esparza with a gavel in recognition of his service as Board President for the 2023-2024 school year.
 - Ms. Stephanie Noriega, with Region 4, delivered a public comment where she recognized Dr. John Moore with the award for Regional Superintendent of the Year.

RECOGNITION: Dr. Moore and Amanda Erebia recognized the following:

- A. Business Partner:**
 - 1. Galena Park ISD will recognize Allan Jamail, Nate Griffin, Randy McIlvoy, Bob Slovak, and David Taylor for being named to the Texas Association of School Boards' (TASB's) 2024 Media Honor Roll by Galena Park ISD.
- B. Special:**
 - 1. Dr. John Moore, Superintendent of Schools, will recognize the new Board of Trustees Officers for the 2024-2025 school year.
- C. Student:**
 - 1. Galena Park ISD will recognize Cobb Sixth Grade Campus student, Ja'Colby Johnson, for his international works of service.

BOARD COMMENTS: Mr. Ramon Garza welcomed and wished everyone a good school year. Mrs. Linda Clark Sherrard thanked Noe Esparza for his year of service as the Board President.

REPORTS: Mrs. Hernandez introduced Dr. Aneka VanCourt, Executive Director for Secondary Staffing & Compliance, who presented the Texas Association of School Board Policy Manual Update 123, and EIC (LOCAL) Academic Achievement Class Ranking as presented for the Board of Trustees review and adoption at first and final reading.

NEW BUSINESS – ACTION:

Mrs. Hernandez asked the Board if there was a motion to approve endorsing the nomination of Tony Hopkins, Friendswood ISD Board of Trustees, for the TASB Board of Directors, Region 4, Position 4C.

A motion was made by Jose Jimenez and seconded by Noe Esparza to approve endorsing the nomination of Tony Hopkins, Friendswood ISD Board of Trustees, for the TASB Board of Directors, Region 4, Position 4C as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if there was a motion to approve naming Jose Jimenez as delegate and Amanda Erebia as alternate to the 2024 TASB Delegate Assembly to be held on September 28, 2024.

A motion was made by Ramon Garza and seconded by Noe Esparza to approve naming Jose Jimenez as delegate and Amanda Erebia as alternate to the 2024 TASB Delegate Assembly as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if there was a motion to approve Board Resolution authorizing the District to pay employees for the missed workdays or any work performed to directly mitigate the emergency closure on July 8, 2024, through Thursday, July 11, 2024, due to inclement weather conditions, in accordance with the purpose and parameters outlined in the Resolution.

A motion was made by Amanda Erebia and seconded by Ramon Garza to approve Board Resolution authorizing the District to pay employees for the missed workdays or any work performed to directly mitigate the emergency closure as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if there was a motion to approve the renewal for the period of September 1, 2024, through September 1, 2025, for General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance provided by Texas Political Subdivisions Joint Self Insurance Fund through an Inter-local Agreement for an annual premium of \$366,435.

A motion was made by Amanda Erebia and seconded by Noe Esparza to approve the renewal for the period of September 1, 2024, through September 1, 2025, for General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if there was a motion to approve additions, revisions or deletions to district policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 123 at first and final reading.

A motion was made by Jose Jimenez and seconded by Linda Sherrard to approve additions, revisions or deletions to TASB Local Policy Manual Update 123 as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if there was a motion to approve revisions to district policy EIC (LOCAL) Academic Achievement Class Rank at first and final reading.

A motion was made by Linda Sherrard and seconded by Amanda Erebia to approve revisions to district policy EIC (LOCAL) as presented. The motion passed with a vote of 6-0-0.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mrs. Hernandez stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Hernandez asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

1. Consider approval of the minutes for the Workshop and Regular Meeting held on June 10.
2. Consider approval of the list of middle and high school Advanced Courses as presented.
3. Consider approval of the 2024 - 2025 Optional Flexible School Day Program (OFSDP) Application.

4. Consider approval of the Galena Park ISD amended list of appraisers for the 2024-2025 school year.
5. Consider approval of the Student Code of Conduct for the 2024-2025 school year.
6. Consider approval of the District Improvement Plan and Campus Improvement Plans for the 2024-2025 school year.
7. Consider approval of the drafting of the interlocal agreements for the 2025 Contract Deputy Program with Harris County Precinct 2 and Precinct 3, and authorize the Superintendent, or designee, to execute the agreements.

A motion was made by Noe Esparza and seconded by Amanda Erebia to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider approval of negative Change Order #001 in the amount of \$13,706.41, and authorize final payment to Prime Contractors, Inc., LLC, for Security Vestibules at Cunningham Middle School, Normandy Crossing Elementary School, and Sam Houston Elementary School (Project 901-2023) with a final construction cost not to exceed \$490,293.59.
2. Consider approval of the Competitive Sealed Proposal method of project delivery/contract award, which will provide the best value to the District, for the HVAC Plant Replacement at Normandy Crossing Elementary School.
3. Consider approval of the selection of DBR Engineering Consultants, Inc., for the HVAC Plant Replacement at Normandy Crossing Elementary School, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm, or alternate(s) if negotiations should fail.

A motion was made by Amanda Erebia and seconded by Noe Esparza to approve the Construction Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of transportation services from September 1, 2024, through August 31, 2025, with EverDriven Technologies, LLC through OMNIA Partners (formerly National IPA) Contract No. R190401, at an estimated amount of \$800,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
2. Consider approval of the proposed updates to the 2024-2025 Compensation Plan supplemental pay schedules.
3. Consider approval for the purchase of musical instruments for the term of September 1, 2024, through August 31, 2025, from Steve Weiss Music, Inc., via Region 6 contract # 19.22, Swicegood Music Co., via Region 6 contract # 19.23, Woodwind & Brasswind via RFP22-008 and Music and Arts via Tips contract # 210302 at an estimated cost of \$100,000.
4. Consider approval of the purchase of testing materials for the term of September 1, 2024, through August 31, 2025, from the College Board at an estimated amount of \$70,000.
5. Consider approval of the purchase of textbooks for the students in the dual credit scholarship program for the period of September 1, 2024, through August 31, 2025, from Barnes and Noble via Central Texas Purchasing Alliance using Clear Creek ISD RFP# 2021.601 Instructional Materials and Teaching Supplies at an estimated amount of \$255,000.
6. Consider approval of the payment of the tuition for the students in the dual credit scholarship program for the term of September 1, 2024, through August 31, 2025, to the San Jacinto College District at an estimated amount of \$175,000.
7. Consider purchase approval of the Interlocal Agreement with Harris County Department of Education - Academic and Behavior School - East for 2024 – 2025 services for the period of August 26, 2024, through June 5, 2025, with a total amount not to exceed \$100,000.
8. Consider purchase approval to sign the Shared Service Arrangement with Tri-County East Regional Day School Program for the Deaf, for one year from August 13, 2024, through July 31, 2025. Contract for services is procured via Goose Creek Consolidated Independent School District according to the interlocal shared services agreement for the administration of RFP#19-017 at an estimated expenditure of \$440,000.
9. Consider purchase approval of the staffing agreement with Epic Health Services, Inc. dba Aveanna Healthcare to provide Professional Services at an estimated amount of \$270,000 for the period of August 13, 2024, through July 31, 2025.
10. Consideration and approval to authorize the Superintendent or designee to execute agreements with authorized day treatment service provider purchase service agreements with River Oaks Academy to provide special education services

for the period of August 19, 2024, through May 23, 2025, at an estimated cost not to exceed \$300,000. The approval of this recommendation will allow the district to respond to the immediate needs of students who require such services.

11. Consider approval of the Interlocal Agreement with Harris County Juvenile Justice Alternative Education Program for the term of August 1, 2024, through July 31, 2025.
12. Consider approval of the Interlocal Agreement with Harris County Department of Education Services – Highpoint East Campus for the term of August 26, 2024, through June 5, 2025, at an estimated cost to exceed \$125,400.
13. Consider approval of the purchase of a cybersecurity solution for the term of September 1, 2024, through September 1, 2025, from Trace3, LLC via DIR-TSO-4361 at an estimated amount of \$162,000.
14. Consider approval of the proposed Budget Amendments for the months of June and July 2024.
15. Consider approval of the Architectural, Engineering, and Other Professional Services Firm pools for the 2024 Bond Projects and/or other projects the District deems necessary, for the following:

Architectural Member Pool:

S. Chu Architects, Inc.
PBK Architects, Inc.
VLK Architects, Inc.
Smith & Company Architects
Pflugger Architects, Inc.

Engineering Member Pool:

DBR Engineering Consultants, Inc.
Dally + Associates, Inc.
Salas O'Brien LLC
Innovative Engineering Group a MOREgroup Brand, LLC
Infinity MEP+S Consultants

Other Professional Services Member Pool:

Amtech Solutions, Inc.
Ninyo & Moore Geotechnical & Environmental Sciences Consultants
Engineered Air Balance Co., Inc.
Geotech Engineering and Testing
UES Professional Solutions 44, LLC
Beam Professionals
EMA Engineering & Consulting, Inc.
True North Consulting Group
WJHW, Inc.
Terracon Consultants, Inc.
Braun Intertec Corporation

16. Consider approval of the purchases of grocery supplies for the 2024-2025 school year as presented:

Hardies	\$ 200,000
Hiland Dairy Company LLC	\$ 2,000,000
Labatt Food Service	\$ 7,000,000
<u>Southern Ice Cream</u>	<u>\$ 800,000</u>

Total \$ 10,000,000

17. Consider approval for purchases of chemicals and cleaning supplies for the 2024-2025 school year as presented:
Auto-Chlor Services \$100,000
18. Consider approval of the renewal of the Master Service Agreement for Software Support and Maintenance Agreement for the term of September 1, 2024, through August 31, 2025, from Frontline Education via the Cooperative Region 19 Contract #17-7247 and 24-7490, in addition to Buyboard Contract 661-22, at an estimated annual expenditure of \$700,000.
19. Consider approval for the award of RFP 24-005 Student Nutrition Serving Lines at Cimarron Elementary School, Normandy Crossing Elementary School, and Cunningham Middle School for a one-time purchase including delivery and installation with standard warranty terms and conditions with Kommercial Kitchens for an estimated expenditure of \$700,000.
20. Consider approval for the renewal of RFP 21-005 Warehouse Services for the period of September 1, 2024, through August 31, 2025, at an estimated expenditure of \$500,000 with multiple vendors listed below:
ACCO Brands USA LLC
Graphics Unlimited, Inc.

Liberty Office Products or Gorilla Office Supplies
 MSC Industrial Supply Co
 Nasco Education LLC
 Pyramid School Products
 Quill LLC
 Ridley's Vacuum & Janitorial Supply
 School Specialty, LLC
 Texas Art Supply Company
 Unipak Corp.
 Zhou Medical Solutions, LLC

21. Consider approval for the renewal of RFP 21-006 Custodial Supplies for the period of September 1, 2024, through August 31, 2025, at an estimated expense of \$500,000 to vendors listed below:

Butler Business Products, LLC
 Ferguson Facilities Supply
 Imperial Dade Houston
 Liberty Office Products or Gorilla Office Supplies
 MSC Industrial Supply Co
 Pyramid School Products
 Quill LLC
 Ridley's Vacuum & Janitorial Supply
 School Specialty, LLC
 Zhou Medical Solutions, LLC

22. Consider approval of the award of RFP 23-001 Pest Management for the period of September 13, 2024, through August 31, 2025, from BUGCO Pest Control, for an estimated annual expenditure of \$150,000.

23. Consider approval for the award to RFP-MA 22-014 General Purchases to recommended vendors on a continuous basis through July 31, 2025, at an estimated annual expenditure of \$500,000.

AnuFlava
 BAMA TEXAS
 Bull Shirts
 Catfish on Wheels
 D&J Sports Houston
 Formal Fashions, Inc.
 Hobo's Sandwich Shop Inc.
 Labatt Food Service
 Nothing Bundt Cakes - North Shore
 Ol CHI, Inc. (China Ko)
 Pasadena Sporting Goods
 Pappas Restaurants
 Pizzini's Pizza and Steakhouse, Inc
 R and B Eagles Italian Ice
 S&R Sport
 Saltgrass Steakhouse
 Stitch Houston Embroidery

24. Consider approval of the resolution declaring the intention to reimburse project expenditures from future bond proceeds.

25. Consider adopting the resolution authorizing Ben Pape, Chief Financial Officer, to execute financial transactions with Texpool.

26. Consider adopting the resolution authorizing Ben Pape, Chief Financial Officer, to execute financial transactions with First Public (Lone Star Investment Pool).

27. Consider adopting the resolution designating Ben Pape, Chief Financial Officer, Ida Schultze, Executive Director for Treasury and Finance, and Amicha Williams, Executive Director for Business Support Services.

28. Consider approval of the resolution committing 100% of the Campus Activity Fund balance at August 31st fiscal year-end as a portion of the Special Revenue Fund balance as presented.

A motion was made by Jose Jimenez and seconded by Ramon Garza to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

INFORMATION: The following documents were presented for information:

A. Wanna Giacona, Chief Administrative Officer, presented:

1. Early Head Start Policy Council Meeting Minutes from May 2024
2. Early Head Start Update and Fund 205 Expenditure Report Summary for May 2024
3. Early Head Start Update and Fund 205 Expenditure Report Summary from June 2024

B. Ben Pape, Chief Financial Officer presented:

1. Tax Collection Report - May 2024
2. Tax Collection Report - June 2024
3. Certification of Tax Collection Rate
4. 2016 Bond Program and Facilities Construction Update
5. 2016 Bond Program Financial Report as of June 30, 2024
6. Federal grants received for the period September 1, 2023, through August 31, 2024
7. Quarterly Investment Report for the Period of March 1, 2024, through May 31, 2024
8. General Fund Budget Summary Report for the period of September 1, 2023, through May 31, 2024

There being no other business before the Board at this time, the meeting was adjourned at 6:37 p.m.



Norma Hernandez, President

ATTEST:



Linda Clark Sherrard, Secretary